

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

PARKER AUTOMOTIVE METROPOLITAN DISTRICT

Held: October 28, 2021, at 8:00 A.M. at 4100 East Mississippi Avenue, Suite 500, Glendale, Colorado 80246. Public attendance was telephonic.

**ATTENDANCE**

The meeting was held in accordance with the laws of the State of Colorado. The following directors were in attendance:

Kevin Smith  
Andrew R. Klein  
Patrick Schmitz

Also present were: Jennifer Gruber Tanaka, Esq., White Bear Ankele Tanaka & Waldron, District General Counsel; and John Simmons, Simmons & Wheeler, District Accountant.

**ADMINISTRATIVE MATTERS**

Call to Order

The meeting was called to order.

Declaration of Quorum and Confirmation of Director Qualifications

Ms. Tanaka noted that a quorum for the Board was present and that the directors had confirmed their qualification to serve.

Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest

Ms. Tanaka advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Ms. Tanaka reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Ms. Tanaka noted that a quorum was present and inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Approval of Agenda

Ms. Tanaka presented the Board with the proposed agenda for the meeting. Upon motion of Mr. Smith, seconded by Mr. Schmitz, the Board unanimously approved the agenda as amended to remove item D under Consent Agenda.

**PUBLIC COMMENT**

None.

**CONSENT AGENDA MATTERS**

The Board was presented with the consent agenda items. Upon motion of Mr. Smith, seconded by Mr. Schmitz, the Board unanimously took the following actions:

- a. Approved the Minutes from July 29, 2021 Special Meeting
- b. Ratified the Payment of Claims as of September 27, 2021 (\$6,234.20)
- c. Accepted the Unaudited Financial Statements as of August 31, 2021
- d. REMOVED
- e. Adopted Resolution No. 2021-10-01: 2022 Annual Administrative Resolution
- f. Adopted Resolution No. 2021-10-02: Resolution for the Board of Director Calling the Election and Confirmed the Two Methods for Providing Call for Nominations: 1) Emailing/Mailing (as required by statute) and 2) publication
- g. Approved the Engagement Letter with Fiscal Focus Partners LLC for 2021 Audit Services

**FINANCIAL MATTERS**

Public Hearing on 2022 Budget and Adoption of Resolution No. 2021-10-03: Adopting Budget, Imposing Mill Levy and Appropriating Funds

Mr. Smith opened the public hearing on the 2022 budget. Ms. Tanaka noted that notice of the hearing was provided in accordance with Colorado law and no objections were received prior to the hearing. Mr. Simmons reviewed the proposed budget with the Board. There being no public comment, the public hearing was closed.

Upon motion of Mr. Smith, seconded by Mr. Schmitz, the Board unanimously approved the budget and adopted Resolution No. 2021-10-03: Adopting Budget, Imposing Mill Levy and Appropriating Funds.

**LEGAL MATTERS**

None.

**OTHER BUSINESS**

Next Meeting

The Board determined to hold the next meeting on July 28, 2022, at 8:00 A.M.

**ADJOURNMENT**

There being no further business to come before the Board, upon motion, second and unanimous vote, the meeting was adjourned.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.



[Andrew Klein \(Jun 2, 2022 20:25 GMT+2\)](#)

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Secretary for the District