

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

PARKER AUTOMOTIVE METROPOLITAN DISTRICT

Held: July 29, 2021, at 8:00 A.M. at 4100 East Mississippi Avenue, Suite 500, Glendale, Colorado 80246. Public attendance was telephonic.

**ATTENDANCE**

The meeting was held in accordance with the laws of the State of Colorado. The following directors were in attendance:

Kevin Smith  
Patrick Schmitz  
Andrew R. Klein

Also present were: Jennifer Gruber Tanaka, Esq., White Bear Ankele Tanaka & Waldron, District General Counsel; and Bill Flynn, Simmons & Wheeler, District Accountant.

**ADMINISTRATIVE MATTERS**

Call to Order

The meeting was called to order.

Declaration of Quorum and Confirmation of Director Qualifications

Ms. Tanaka noted that a quorum for the Board was present and that the directors had confirmed their qualification to serve.

Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest

Ms. Tanaka advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Ms. Tanaka reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Ms. Tanaka noted that a quorum was present and inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Approval of Agenda

Ms. Tanaka presented the Board with the proposed agenda for the meeting. Upon motion of Mr. Smith, seconded by Mr. Schmitz, the Board unanimously approved the agenda as amended to remove item D under Consent Agenda.

**PUBLIC COMMENT**

None.

**CONSENT AGENDA MATTERS**

The Board was presented with the consent agenda items. Upon motion of Mr. Smith, seconded by Mr. Schmitz, the Board unanimously took the following actions:

- a. Approved the Minutes from October 29, 2020 Special Meeting
- b. Ratified the Payment of Claims as of December 31, 2020 (\$10,466.93)
- c. Ratified the Payment of Claims as of June 30, 2021 (\$16,878.87)
- d. REMOVED
- e. Accepted the Unaudited Financial Statements as of June 30, 2021

**FINANCIAL MATTERS**

Public Hearing on 2020 Budget Amendment and Consider Adoption of Resolution No. 2021-07-01

Mr. Smith opened the public hearing on the 2020 budget amendment. Ms. Tanaka noted that notice of the hearing was provided in accordance with Colorado law and no objections were received prior to the hearing. There being no public comment, the public hearing was closed.

Upon motion of Mr. Klein, seconded by Mr. Smith, the Board unanimously approved the budget and adopted Resolution No. 2021-07-01: Adopting 2020 Budget Amendment.

2020 Audit

Mr. Flynn reviewed the 2020 audit with the Board noted that the auditor is prepared to issue a clean, unmodified opinion, which is the best opinion that can be obtained.

Upon motion of Mr. Klein, seconded by Mr. Smith, the Board unanimously accepted the 2020 audit and approved the client representation letter.

**LEGAL MATTERS**

Regular and Special Meeting Location

Ms. Tanaka reported that HB 21-1278 recently passed and allows districts to meet electronically. The Board discussed the pros and cons and determined that meeting electronically is more economical and efficient.

Upon motion of Mr. Klein, seconded by Mr. Smith, the Board unanimously determined to meet electronically.

**OTHER BUSINESS**

Next Meeting

The Board determined to hold the next meeting on October 28, 2021 at 8:00 A.M.

**ADJOURNMENT**

There being no further business to come before the Board, upon motion, second and unanimous vote, the meeting was adjourned.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

  
Andrew Klein (Nov 1, 2021 08:43 MDT)  
Secretary for the District