

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

OF THE

PARKER AUTOMOTIVE METROPOLITAN DISTRICT

Held: November 8, 2018, at 10:00 A.M. at 4100 East Mississippi Avenue, Suite 500, Denver, CO 80246

**ATTENDANCE**

The meeting was held in accordance with the laws of the State of Colorado. The following directors were in attendance:

Kevin Smith  
Andy Klein

Also present were: Blair M. Dickhoner, Esq., White Bear Ankele Tanaka & Waldron, District General Counsel; and John Simmons, Simmons & Wheeler, District Accountant.

**ADMINISTRATIVE MATTERS**

Call to Order

The meeting was called to order.

Declaration of Quorum and Confirmation of Director Qualifications

Mr. Dickhoner noted that a quorum for the Board was present and that the directors had confirmed their qualification to serve.

Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest

Mr. Dickhoner advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. Dickhoner reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. Dickhoner noted that a quorum was present and inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Approval of Agenda

Mr. Dickhoner presented the Board with the proposed agenda for the meeting. Upon motion, duly seconded, the Board unanimously approved the agenda as presented.

**PUBLIC COMMENT**

None.

**CONSENT  
MATTERS**

**AGENDA**

The Board was presented with the consent agenda items. Upon motion, duly seconded, the Board unanimously took the following actions:

- a. Adopted the 2019 Annual Administrative Resolution
- b. Ratified the 2017 Annual Report
- c. Ratified the 2017 Audit
- d. Approved the Engagement of Fiscal Focus Partners, LLC for 2018 Audit
- e. Adopted the Resolution Designating the 24-Hour Posting Location
- f. Approved the Renewal of Property and Liability Schedule and Limits, Workers Compensation Coverage, and SDA Membership
- g. Approved the Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services

**FINANCIAL MATTERS**

Approval of  
Payables/Financials

Mr. Simmons presented the Board with the September 30, 2018 unaudited financial statements for consideration. Following discussion, upon a motion duly made and seconded, the Board unanimously accepted the financials.

Mr. Simmons presented the Board with the payables for consideration. Following discussion, upon a motion duly made and seconded, the Board unanimously ratified the payables in the amount of \$10,734.06 for check numbers 1497 through 1500.

Public Hearing on 2018  
Budget Amendment and  
Adoption of Resolution  
Amending 2018 Budget

Mr. Smith opened the public hearing on the 2018 Budget Amendment. Mr. Dickhoner noted that the notice for the public hearing was made in accordance with Colorado law. No written objections were received prior to the public hearing. There being no public comment, the hearing was closed.

Mr. Simmons presented the Board with the amended 2018 budget for consideration. Following discussion, upon a motion duly made and seconded, the Board adopted the resolution amending the 2018 budget.

Public Hearing on 2019  
Budget and Adoption of  
Resolution Approving 2019  
Budget

Mr. Smith opened the public hearing on the 2019 Budget. Mr. Dickhoner noted that the notice for the public hearing was made in accordance with Colorado law. No written objections were received prior to the public hearing. There being no public comment, the hearing was closed.

Mr. Simmons presented the Board with the 2019 budget for consideration. Following discussion, upon a motion duly made and

seconded, the Board unanimously adopted the 2019 budget as presented.

Engagement of Simmons & Wheeler, P.C. for accounting services

Mr. Simmons presented the Board with the Engagement Letter with Simmons & Wheeler, P.C. for accounting services for consideration. Following discussion, upon a motion duly made and seconded the Board unanimously approved the engagement.

**OTHER BUSINESS**

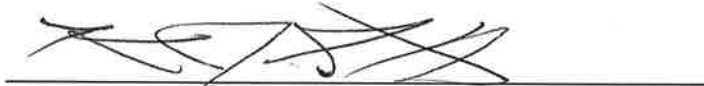
Next Regular Meeting

The next meeting is scheduled for July 11, 2019, at 10:00 a.m.

**ADJOURNMENT**

There being no further business to come before the Board, upon motion, second and unanimous vote, the meeting was adjourned.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.



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Secretary for the District